

## Part-Time Adult Leader Form

Part-time Adult Leader: \_\_\_\_\_ Gender: M/ F Troop: \_\_\_\_\_

We welcome adult leaders that for a number of reasons might not be able to spend the entire week with their troop. Part-time adults are a challenge to plan for with regard to Dining Hall seating and tentage, especially when the number of campers in a particular week approaches our maximum capacity. Complete one of these forms for each part-time adult leader including those sharing a full-time slot. This will help the Dining Hall staff plan seating and headquarters track who is expected to sign in mid-week. Part-time adults are reminded to sign in at the camp office when arriving and sign out when leaving.

We cannot guarantee a part-time adult leader a space on a tent platform. Each part-time adult should be prepared to bring a tent and set it up in the assigned campsite. Campsites are assigned based upon full-time campers. Each full-time camper (scout or adult) will have a space on a tent platform in a tent that accommodates two campers. After the assignments are announced at the Pre-Camp Meeting available space for part-time adult leaders will be known.

We cannot guarantee a part-time adult leader will be able to sit with their troop inside the Dining Hall. They will be given a Dining Hall Pass indicating what meals they are entitled to and should expect to present it upon entering the Dining Hall. Seating might be assigned on the porch just outside the Dining Hall.

This part-time adult is registered online as:

- Adult-PT 1 Day;  Adult-PT2 Day;  Adult-PT 3 Day;  Adult-PT 4 Day; or
- Adult-Full Week because he/she is sharing a full-time slot with \_\_\_\_\_ and will be the first to arrive ; or
- is not registered because he/she is sharing a full-time slot and will be the second to arrive.

Please check the night(s) this part-time adult will be spending in the campsite and the meal(s) to be taken at the Dining Hall.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
	Lunch	Lunch	Lunch	Lunch	Lunch	
Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	

Submit these forms with your Pre-Camp Meeting Form **on the Friday before the day of your Pre-Camp Meeting**. You may deliver, fax or scan and email the form(s) to Janice Sipes ([janice.sipes@scouting.org](mailto:janice.sipes@scouting.org)) at the Pony Express Council Office.

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